

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 1 October 2019

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 9 October 2019 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. Apologies for Absence

To report apologies for absence.

2. Minutes

To approve as a correct record, the open minutes of the meetings of the Council held on 24 July and 4 September 2019.

3. Mayor's Announcements

4. Leader's Announcements

5. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

6. Questions from Members of the Public

To answer questions, if any, received under Council Procedure Rule 10 (Paragraph 3 of the Public Speaking Procedure Rules).

7. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

8. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider the recommendations as set out below:

(a) Executive – 11 September 2019

34/E Request for Funding for Drainage Works in Pennypot Lane, West End

RECOMMENDED to Full Council that:

(i) a further local contribution of up to £40,000 from the Local Drainage Reserve be agreed to fund the works to the culvert to the north of Pennypot Lane as shown on Plan 1 at Annex A to the agenda report; and

(ii) this addition to the Capital Programme be agreed.

(b) Planning Applications Committee – 18 July, 1 August, 15 August, and 12 September 2019

(c) Performance and Finance Scrutiny Committee – 17 July and 4 September 2019

(d) Audit and Standards Committee – 22 July 2019

(e) Joint Staff Consultative Group – 1 August 2019

(f) External Partnerships Select Committee – 10 September 2019

(g) Licensing Committee – 2 October 2019 (to be laid on the table)

9. Motions

(a) Councillor Rebecca Jennings-Evans to move that

“this Council asks the Executive Head of Regulatory and Executive Head of Transformation to

- (i) undertake the relevant work to ascertain the level of food poverty across all sectors of the community in Surrey Heath and factors that are causing this;
- (ii) determine what action this Council can take to alleviate the problem where food poverty is found to be present in Surrey Heath, either through collaboration with its external partners or independently; and
- (iii) report on these matters to the Executive in early 2020 at the latest.”

(b) Councillor Edward Hawkins to move that

“this Council supports the actions being taken by Surrey County Council in tackling the environmental impact on our daily lives and supports the Government’s aim of eradicating the UK’s contribution to climate change by 2050. The borough will

- (i) deliver a strategy in 2019/20 involving a Member and Officer Task Group which will be charged with outlining how we plan to deliver the target including actions that will be taken. In doing so liaise with Surrey County Council in urging government to confirm what support will be made available to local authorities;
- (ii) declare a ‘Climate Emergency’, and develops actions to support businesses and all relevant bodies in their work to tackle climate change; and
- (iii) develop a policy for the use of renewable materials and energy across the Council’s estate.”

(c) Councillor Sharon Galliford to move that

“this Council

- (i) declares a Climate Emergency;
- (ii) acknowledges that ‘business as usual’ is not an option in the face of the climate and biodiversity emergency that happening globally, and that society in its current form is unsustainable;
- (iii) agrees to make Surrey Heath Borough Council and its contractors carbon neutral by 2030, or earlier if possible, taking into account both production and consumption emissions;
- (iv) agrees that it will need to assess and adjust its current activities both in terms of their scope and how they are

undertaken, this will involve the inclusion of environmental implications of recommendations in all officer reports alongside legal, financial and equality implications, including the impact of recommendations on CO2 emissions as well as any other relevant environmental factors;

- (v) agrees to establish a cross-party working group, comprising 9 members, to review and make recommendations to the Council on actions to be undertaken to address climate change; and
- (vi) agrees that the draft Terms of Reference, as circulated with this agenda, be finalised at the first meeting of the Working Group.”

10. Monitoring Officer (Pages 5 - 6)

To consider the report of the Chief Executive.

11. Polling District and Polling Place Review (Pages 7 - 26)

To consider the report of the (Acting) Returning Officer.

12. Leader's Question Time

The Leader to answer questions from Members in relation to the Executive functions.

13. Exclusion of Press and Public

The Mayor to move “That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the business set out in items 14 and 15 below on the ground that they involve the likely disclosure of exempt information as defined in paragraphs 3 of Part 1 of Schedule 12A of the Act.”

14. Update on a Potential Property Acquisition in Surrey Heath (Pages 27 - 90)

To consider the exempt report of the Executive Head of Finance.

15. Review of Exempt Items (Pages 91 - 92)

To review those items or parts thereof which can be released as information available to the public.

Monitoring Officer

Portfolio	n/a
Ward(s) Affected:	n/a

Purpose

To consider the appointment of the Monitoring Officer.

Background

1. The Council is required by Section 5 of the Local Government and Housing Act 1989 to designate one of its officers as the officer responsible for performing the duties imposed by this section (known as the Monitoring Officer). The duties of this post must be carried out personally.
2. The Council's Constitution at Article 12 designates the post of Head of Legal Services as the Monitoring Officer. The Monitoring Officer Protocol at Part 5, Section J of the Constitution states that the current responsibilities of the Monitoring Officer role rest with the Head of Legal Services
3. The Council, at its meeting on 28 February 2013, appointed Karen Limmer as Monitoring Officer. Ms Limmer left the employment of the Council on 12 July 2019. No Head of Legal has been appointed at present as a review of the Council's senior management structure is in progress.
4. Mr Richard Payne, Executive Head of Corporate, has previously been appointed as Monitoring Officer. He has also been appointed by Ms Limmer to act as deputy Monitoring Officer in her absence.
5. On 13 August 2019 Mr Payne was appointed as Monitoring Officer by Urgent Action, pending the next scheduled Council meeting. It is proposed to formalise this appointment until the Council meeting on 11 December 2019, when a further report will be brought to the Council.

Proposal

6. It is proposed to appoint Mr Richard Payne as Monitoring Officer until 11 December 2019.

Recommendation

7. The Council is advised to RESOLVE that Mr Richard Payne be designated as the Council's Monitoring Officer until 11 December 2019.

Background Papers: [Local Government and Housing Act 1989](#)

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Polling District and Polling Place Review

Portfolio:	Non-executive function
Ward(s) Affected:	All

Purpose:

To agree revised polling districts and polling places following the statutory review of Polling Districts and Polling Places.

1. Background

- 1.1. This report sets out the proposed changes to the polling districts and polling places following the statutory 5 year review of Polling Districts and Polling Places.
- 1.2. A review of Polling Districts and Polling Places was undertaken in 2018 following the outcome of the changes to ward boundaries. This fell outside the required time period for the statutory review and this second review provides an opportunity to assess the arrangements put in place following the 2018 review.
- 1.3. The proposals are designed to try to ensure there is a balance of electorate within each polling district and that polling places are convenient and easily accessible for electors.
- 1.4. The guiding principles in reviewing the polling districts and polling places were:
 - To seek to ensure that all electors in the district have such reasonable facilities for voting as are practicable in the circumstances.
 - Where possible, no more than 2,500 electors should vote at any one polling station (not including postal voters); however, there can be more than one polling station in a polling place.
 - Proposed future developments that will increase the number of houses and the potential number of electors in a ward or polling district over the next four years.
 - To ensure that so far as is reasonable and practicable, the polling places are accessible to those who are disabled.
 - Where possible to reduce the number of schools used as polling places.
- 1.5. A list of the proposed polling districts and polling places is attached as Annex A to this document.

2. Consultation and Engagement

- 2.1. The (Acting) Returning Officer published the proposals for new polling districts on 8 July 2019 seeking the views and comments of electors, interested parties

and any persons with expertise in access to premises for persons with any type of disability. A copy of the consultation documentation can be viewed at the [Polling District and Polling Places Review Consultation Document](#).

- 2.2. The proposals were open for consultation until 12 September 2019. In total 15 submissions were received and considered by the (Acting) Returning Officer. A summary of the submissions received and the comments of the (Acting) Returning Officer can be found at Annex B.

3. Equalities Impact

- 3.1. As far as is reasonable and practicable the polling places are accessible to the disabled. Where new polling places are being used, the accessibility has been assessed as being suitable by electoral officers.
- 3.2. For those less able to vote in person at a polling station the option of voting by post or proxy will be an option.

4. Proposed changes to Polling Places

- 4.1. The following changes are proposed:
- 4.2. Bagshot – KC Windlesham (North) Polling District

It is proposed to change the designated polling place for the Windlesham North polling district from Windlesham Village Infant School to Windlesham Club & Theatre.

The two elections in May 2019 reinforced ongoing concerns about the use of the School and the disruption to the pupils' education. For the unplanned European Parliamentary Elections on 23 May 2019, an agreement was made with the School to use a mobile unit on the site for polling. Although this enabled the School to remain open that day, the costs and practicalities involved mean it is not an ideal long-term solution.

During the review, Windlesham Village Infant School's Head Teacher indicated that the School could cope with being a polling station, provided it was not required to do so each year. The Council is required to designate a premises as the polling place for each polling district. It is also not advisable to cause confusion by altering a polling place unless necessary.

Windlesham Club & Theatre has confirmed that it is happy to be the designated polling place. The Club & Theatre is located outside the polling district, but is within the acknowledged settlement area.

It is therefore proposed to designate Windlesham Club & Theatre as the polling place for the KC Windlesham North polling district.

- 4.3. Frimley

Frimley ward is currently divided into 2 polling districts, with the west and east of the ward being served by polling places at Frimley Parish Hall and Lakeside Primary School respectively.

At the elections in May 2019 the Council received requests from Lakeside School to consider using an alternative classroom on the site in order to allow the school to remain open on polling day. Elections staff have subsequently visited the proposed site and have raised concerns in respect of access for voters with disabilities and potential safeguarding issues for pupils; it is emphasised that, if this option is pursued, the Council will work with the School to ensure the appropriate measures to ensure the security of the pupils are in place.

The following options were put forward during the consultation:

- a) to retain the existing arrangements for Frimley West at St Peters Church Hall, Parsonage Way and Frimley East polling district at Lakeside School;
- b) to retain the existing arrangements for Frimley West at St Peters Church Hall, Parsonage Way and Frimley East polling district at Lakeside School, with the polling at Lakeside Primary School to be carried out in an alternative classroom on the site. This would enable to School to remain open on polling days but could present safeguarding issues and cause access issues for voters with disabilities;
- c) to create a single polling district for the Frimley Ward so that all electors would vote at St Peters Church Hall and use of the school would cease.

Six responses were received during the consultation, all of which supported discontinuing the current arrangements and indicate a support for St Peters being the designated polling station for the entire ward.

Ward members' views have been sought on the proposal to cease using Lakeside School and for all voters to move to St Peters Church Hall. Both ward councillors have indicated a preference to continue with the current arrangements of Lakeside School being a designated polling place for the ward.

It is considered that using an alternative site within the School is not a feasible option.

During the 2018 review a representative of Frimley Baptist Church, Balmoral Drive, offering its use as a polling place. This church is located just outside the Frimley ward boundary, in the Frimley Green ward. In 2018 it was felt that its use as a polling place for FB - Frimley East could lead to confusion for electors within Frimley Green ward who would pass this polling place to attend their allocated station. However, taking into account the representations received concerning the use of Lakeside School it is suggested that this option is further reviewed; this review could include altering the polling district

boundaries so the electors currently in the FB polling district could vote at if St Peters Church Hall is more convenient than the Baptist Church.

It is therefore proposed to defer the decision on the polling districts and polling places for Frimley ward until the next Council meeting.

4.4. Windlesham and Chobham – NA Windlesham (South) Polling District

The designated polling place for NA – Windlesham polling district is currently Chertsey Road Hall, 41 Chertsey Road. Prior to the review the Council was advised that Chertsey Road Hall had been sold and was expected to close in late 2019. During the review this position was confirmed.

The Council has therefore investigated alternative options in the polling district, namely:

- Windlesham Field of Remembrance Pavilion
- St John the Baptist Church, Church Road

St John the Baptist Church has ideal facilities for polling but is not centrally located and is not therefore the preferred option.

Windlesham Field of Remembrance Pavilion is the most conveniently located option for the majority of the existing polling district and is the Returning Officer's preferred option. The ward councillors have also suggested the Windlesham Club & Theatre, which is also proposed as the polling place for KC – Windlesham (North) polling district, and Valley End Institute, which is also the polling place for the NB – Valley End polling district.

The refurbished Windlesham Field of Remembrance Pavilion is expected to open in November 2019. The Pavilion's staff have indicated that the areas within the new pavilion area are likely to be let at the relevant times and therefore not available for use for polling, but have offered a site visit once the refurbishment is complete.

Windlesham Club & Theatre and Valley End Institute are at opposite ends of the current polling district. If either of these venues are pursued as a preferred option, further consideration will be needed as to whether the polling district should be sub divided or, if not, which location best serves the polling district.

The Council is unlikely to learn whether it can use the Pavilion until November 2019. Chertsey Road Hall remains open until the end of 2019 and could therefore be used in the event of a snap poll. It is therefore proposed to defer this decision until the position on using the Pavilion is known.

It is proposed to defer the decision on the designation of the Polling Place for NA - Windlesham South polling district until the next Council meeting.

4.5. Watchetts – DA Watchetts (West) Polling District

The Orchard Campus, South Camberley Primary School is currently the designated polling place for DA - Watchetts West polling district. In early 2019 the School asked the Council to look at alternative polling places in the ward, following which the new Camberley Guide Headquarters in Crabtree Road was identified.

Due to the non-availability of the Orchard Campus on 23 May 2019, the Guide Headquarters was used as a polling place for the European Parliamentary Elections. The Local Returning Officer received no comments on the arrangements after the European Parliamentary Elections and local representatives have also indicated that no comments were received by them from electors. The venue and facilities were also considered suitable by election staff.

It is therefore proposed to designate Camberley Guide Headquarters as the polling place for the DA Watchetts West polling district.

5. Legal Issues

- 5.1. Section 18C of the Representation of the People Act (RPA) 1983, as amended by the Electoral Registration and Administration Act 2013, requires the Council to carry out a review of polling districts and polling places in its area within the period of 16 months of 1 October 2013 and then within the period of 16 months from the 1 October of every fifth year after that. The next compulsory review is required to be started and completed within the period 1 October 2018 and 31 January 2020.

6. Resource Implications

- 6.1. There are no financial implications arising from this report.

7. Proposal

- 7.1. It is proposed that the Council agrees the revised schedule of polling districts and polling places, as set out at Annex A to this report

8. Recommendation

- 8.1. The Council is advised to RESOLVE that
 - (i) the revised schedule of polling districts and polling places, as set out at Annex A to this report be agreed;
 - (ii) the decision on polling district boundaries and the allocation of polling places for Frimley ward be deferred for further review; and
 - (iii) the decision on the designation of a polling place for NA- Windlesham (South) polling district be deferred to the next meeting.

Background Papers: [Polling District and Polling Places Review Consultation Document](#)

[Responses to the Polling District and Polling Places Review Consultation](#)

Annexes Annex A – revised schedule of polling districts and polling places
Annex B – summary of consultation responses with the ARO's comments

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Executive Head of Service: Karen Whelan – (Acting) Returning Officer

Surrey Heath Borough Council
ANNEX A: LIST OF PROPOSED POLLING DISTRICTS/POLLING PLACE DESIGNATIONS 2018
 Details of Polling District streets per polling district are available from Democratic Services

Ward	Polling District	Polling Place and Polling Station	Address of Polling Place/Station
St Michaels	AB – St Michaels (West)	Crossroads Evangelical Church	Queen Mary Avenue Camberley GU15 3BH
	AB – St Michaels (East)	Adult Education Centre	France Hill Drive Camberley GU15 3QE
Town	BA – Town	Ian Goodchild Centre	Knoll Road Camberley GU15 3SY
	BB – The Terrace	Crossroads Evangelical Church	Queen Mary Avenue Camberley GU15 3BH
Old Dean	C – Old Dean	Old Dean Youth Centre	Kingston Road Camberley GU15 4AE
Watchetts	DA – Watchetts (West)	Camberley Guide Headquarters	Crabtree Road Camberley GU15 2TA
	DB – Watchetts (East)	St Marys Church Centre,	Park Road Camberley GU15 2SR
	DC – Watchetts (Outer)	St Marys Church Centre,	Park Road Camberley GU15 2SR
St Pauls	EA – St Pauls (West)	St Paul`s Church Hall,	Church Hill

Ward	Polling District	Polling Place and Polling Station	Address of Polling Place/Station
	EB – St Pauls (East)		Camberley GU15 2AD
Frimley	FA – Frimley (West)	St Peters Church Hall,	1 Parsonage Way Frimley Green Road Frimley Camberley GU16 5HZ
	FB – Frimley (East)	To be confirmed	To be confirmed
Parkside	G – Parkside	St Francis Church Hall	Upper Chobham Road Frimley Camberley GU15 1EE
Heatherside	H - Heatherside	Heatherside Community Centre	Martindale Avenue Camberley GU15 1AX
Frimley Green	IA – Frimley Green (North)	Frimley Community Centre	Balmoral Drive Frimley Camberley GU16 9AR
	IB – Frimley Green (South)	Frimley Green Youth Centre	Wharfenden Way Frimley Green Camberley GU16 6PJ
Mytchett & Deepcut	JA – Mytchett	The Mytchett Centre	140 Mytchett Road, Mytchett Camberley

Ward	Polling District	Polling Place and Polling Station	Address of Polling Place/Station
			GU16 3AA
	JB – Deepcut	Deepcut Village Centre	Swordsman Road Deepcut Camberley GU16 6SR
Bagshot	KA – Bagshot (North)	Windle Valley Centre	Park Street Bagshot GU19 5AQ
	KB – Bagshot (South)	Connaught Pavilion	Whitmoor Road, Bagshot GU19 5QE
	KC – Windlesham (North)	Windlesham Club & Theatre	Kennell Lane Windlesham GU20 6AA
Lightwater	LA – Lightwater (East)	All Saints Church Hall	Broadway Road Lightwater GU18 5SJ
	LB – Lightwater (West)	The Briars Centre	Briars Avenue, Lightwater GU18 5YY
Bisley & West End	MA – Bisley	Bisley Village Hall	School Close Bisley GU24 9DE
	MB – West End	Tringham Hall	Benner Lane West End GU24 9JP
Windlesham & Chobham	NA – Windlesham (South)	To be confirmed	To be confirmed

Ward	Polling District	Polling Place and Polling Station	Address of Polling Place/Station
	NB – Chobham	Chobham Village Hall	Station Road Chobham GU24 8AQ
	NC – Valley End	Valley End Institute	Highams Lane Valley End Chobham GU24 8TD

Polling District and Polling Places Review

Responses to the Consultation

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
Bagshot	Windlesham Parish Council	KC – Windlesham (North)	Windlesham Club & Theatre	Agrees with the proposal to move the current polling place at Windlesham Infant School to the Windlesham Club and Theatre.	The ARO notes the support of the proposal to designate Windlesham Club & Theatre as the polling place for the Windlesham (North) polling district.
	Naomi Ezzard, Windlesham Village Infant School	KC – Windlesham (North)	Windlesham Village Infant School/ Windlesham Club & Theatre	Has indicated that the School is happy to be used as a polling station, provided it is once a year at the most.	The ARO notes the comments disruption it causes to the school. The Council is required to designate a location as the polling place for the polling district and should not therefore plan for it to be moved on a frequent basis. It is therefore considered that Windlesham Club & Theatre should be the designated polling place for this polling district.
Frimley	Cllr Sarah Jane	FB –	Lakeside	Support the continued	The ARO recognises the

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
	Croke and Cllr Darryl Ratiram	Frimley (East)	Primary School	use of Lakeside as a polling place.	<p>reasons given for this support, which relate to turnout and preventing barriers from voting. This has to be balanced with the effect on the disruption to children's education.</p> <p>It is proposed to defer this decision for further consideration of all options and factors.</p>
	Mrs M Barraclough, governor and former teacher at Lakeside School	FB – Frimley (East)	Lakeside Primary School	Requests ceasing the use of Lakeside School due to the disruption to the pupils, often in the run up to S.A.Ts, plus disruption to parents and teachers' education programmes. St Peters is a suitable alternative with less disruption to the community.	<p>The ARO notes the concerns raised and reiterates the position of avoiding the use of schools where possible.</p> <p>The ARO has to balance the concerns over disruption to education and parents with ensuring the electorate can exercise its right to vote.</p> <p>It is proposed to defer this decision for further consideration of all options and factors.</p>

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
	Sam Armstrong, Academy Head, Lakeside Nursery and Primary School	FB – Frimley (East)	Lakeside Primary School	<p>Requests ceasing the use of Lakeside School due to the children losing out on learning days, going against the school's efforts to ensure attendance at school, and the impact on parents.</p> <p>Notes that using part of the school, allowing it to remain open, is preferable to complete closure but also recognises safeguarding concerns.</p> <p>Supports the use of St Peter's for the whole ward.</p>	<p>The ARO has reviewed the use of an alternative site with Lakeside School, which would enable the School to remain open on polling days, and shares concerns raised by respondents about further disruption to the school, safeguarding issues and the adequacy of disabled access. As a result, it is not considered a viable option.</p> <p>See above comments and recommendation to defer this decision.</p>
	Jenny Rogers, Executive Head Teacher, Lakeside School.	FB – Frimley (East)	Lakeside Primary School	<p>Requests ceasing the use of the School due to the disruption polling day causes to the children and their families.</p> <p>Notes the Council's</p>	See above comments and recommendation to defer this decision.

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
				<p>stated position of avoiding the use of schools and feels St Peters is a suitable alternative with ample capacity.</p> <p>Notes that the School and Council have discussed options for polling on site whilst allowing the School to remain open, but feels this would still cause disruption, would require additional safety measures, and accessibility would be an issue.</p>	
	Andy Stubley, Parent and School Governor, Lakeside	FB – Frimley (East)	Lakeside Primary School	Requests ceasing the use of the School due to the disruption to students, parents and staff. Notes that the school was closed twice in May 2019 and there is currently uncertainty on whether another election will be held.	See above comments and recommendation to defer this decision.

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
				<p>Suggests that St Peters is a suitable alternative with adequate parking, disabled access and no safeguarding issues.</p> <p>Suggests that using a part of the School, with the rest remaining open, is a last resort but feels St Peters is a more suitable alternative.</p>	
	K Stublely, resident	FB – Frimley (East)	Lakeside Primary School	<p>Requests that Lakeside is no longer a designated polling place due to concern about disruption to education for children and for the staff's planning and teaching.</p> <p>Supports the use of St Peter's for the whole ward and recognises that postal votes are an option.</p>	See above comments and recommendation to defer this decision.
	Revd Canon	FB –	Lakeside	Requests ceasing the	See above comments and

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
	Stuart Thomas, Chair of Local Governing Body at Lakeside Academy	Frimley (East)	Primary School	<p>use of the School due to the disruption to education and makes the following observations:</p> <ol style="list-style-type: none"> 1. Lakeside is one of the few schools in Surrey Heath closing on election day – in May there were 2 in quick succession and this was an unacceptable loss of 2 days' education 2. St Peters has the capacity to cope with being the only polling place in the ward, is accessible by road and has adequate parking. 3. The options of alternative locations onsite at Lakeside would be an improvement on complete closure but would cause 	recommendation to defer this decision.

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
				<p>disruption to staff, have safeguarding issues and disables access was only access.</p> <p>4. Postal voting [and online voting – <i>note: this is not currently available</i>] is an alternative for those unable to get to St Peters.</p>	
Lightwater		LB – Lightwater (West)	The Briars Centre	Notes there are no proposed changes to Lightwater polling places, but asks that consideration is given to extending the aim of avoiding the use of schools to also include nurseries. A nursery school is located at the Briars Centre and they suffer the same inconveniences as a school when they have to close for polling days.	The ARO notes Windlesham Parish Council's comments

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
Watchetts	Cllr Charlotte Morley	DA – Watchetts (west)	Camberley Guide Headquarters	Advised that residents have not commented about the change from Orchard Campus to Guide Hut.	The ARO notes that no adverse comments were received after the election on 23 May and is proposing to designate the Guide Headquarters as the polling place for Watchetts (west).
Windlesham & Chobham	Chobham Parish Council	NB – Chobham	Chobham Village Hall	Supports the proposals to keep two polling stations in the ward of Chobham, one at the Village Hall Chobham and one at the Valley End Institute Chobham. Given the geographic spread of the ward of Chobham, the Parish Council deems there is a necessity of having two polling stations at these locations.	In 2013, the Council consulted on a proposal to abolish the Valley End polling district and to discontinue the use of the Valley End Institute as a polling place. The Council in February 2014, having considered the representations made for and against this proposal and, because of the conflicting views expressed by electors, resolved to maintain the status quo. As a result of this decision the ARO decided not to revisit this proposal.
		NC – Valley End	Valley End Institute		
	Windlesham	NA –	No be	Supports a polling place	The Pavilion at the Field of

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
	Parish Council	Windlesham (South)	confirmed	at either the Field of Remembrance or St John's Baptist Church, but note that the location at the Field of Remembrance would most likely be more convenient for the population currently served by the location at Chertsey Road Hall.	Remembrance is the ARO's preferred option. As use of this building cannot be confirmed at this stage it is proposed to defer this decision.
	Cllr Emma-Jane McGrath and Cllr Pat Tedder	NA – Windlesham (South)	To be confirmed	Support the use of Windlesham Club & Theatre or Valley End Institute as options for this polling district.	The Pavilion at the Field of Remembrance is the ARO's preferred option. As use of this building cannot be confirmed at this stage it is proposed to defer this decision. If this is not possible to secure the use of the Pavilion these options will be pursued.
	County Councillor Mike Goodman	NC – Valley End	Valley End Institute	Suggests a review of Valley End as a polling district and the Valley End Institute. This is due to the low	Please see above the ARO's comments on previous consultations regarding the Valley End Institute.

Ward	Respondent	Polling District	Polling Place	Proposal/Comment	Acting Returning Officer's Comments and Recommendations
				electorate in Valley End polling district and the new combined Windesham & Chobham ward.	<p>Although Chobham and part of Windlesham are now in a combined borough ward, there is still a parish boundary between Chobham and Windlesham, meaning Valley End voters could not be included within the NA – Windlesham (South) polling district; the combined ward therefore makes no practical difference to polling district arrangements in this regard.</p> <p>As a result of this decision the ARO decided not to revisit this proposal.</p>

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of the Local Government Act 1972.

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